

QUEEN OF ALL SAINTS SCHOOL INSTRUMENTAL MUSIC PROGRAM

2017-2018 SCHOOL YEAR

Dear Parents:

The Instrumental Music Program at Queen of All Saints School is extremely proud of the accomplishments of our young musicians. They gave a delightful and entertaining recital in the spring, and we are looking forward to another great year for music at QAS!

LESSONS: **Private lessons** are offered on piano, violin, cello, drums, and guitar. **Small group lessons** are offered to students in grades 4 through 8 on flute, clarinet, alto sax, trumpet, trombone, baritone horn, guitar, and drums. **Private lessons** are either 30 or 45 minutes in length and once or twice a week. **Group lessons** are 30 minutes in length once a week. Lessons are given during the school day, and the scheduling of the lessons is done at your discretion and that of your child's classroom teacher. Sometimes, when necessary, the private lessons are scheduled during Kids' Club hours, and in most cases, we are also able to offer lessons in your home. Lessons continue during the summer for those who wish, but there is a separate sign-up for that at the end of the school year.

MUSIC TUITION: Music tuition is billed in advance each month (except for the first monthly payment which is due with the registration form). These are installment-type payments. **School lessons** are billed over a ten-month period, September to June, and each student receives 32 lessons in the course of the school year. **Home lessons** are billed over a nine-month period, October to June, and each student receives 29 lessons in the course of the school year. Tuition is as follows:

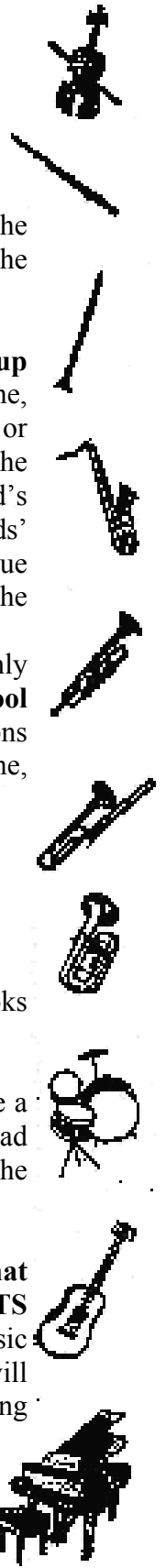
<u>Lessons at School</u>	<u>Lessons at Home</u>
\$116 per month for 30-minute private lessons	\$137 per month for 30-minute private lessons
\$174 per month for 45-minute private lessons	\$205 per month for 45-minute private lessons
\$90 per month for 30-minute group lessons	

You have the option to pay by check or credit/debit card (see registration form). Any music books or supplies your child may need will be billed as a separate item.

INSTRUMENTS: Students must provide their own instruments. Piano students should have a piano or appropriate keyboard at home on which to practice. Drum students will need a drum pad and drum sticks. Renting a violin, cello, or guitar requires that you take your child with you to the music store so as to obtain the correct instrument size.

REGISTRATION: We would like to have all registration forms as soon as possible so that we may begin working out a time for your child's lesson. **CONTINUING STUDENTS MUST ONCE AGAIN FILL OUT THE REGISTRATION FORM.** The Instrumental Music Program runs all school year and you will only need to sign up once per year. School lessons will begin mid-September, and home lessons will begin the last week of September. We are looking forward to working with your child!

Sincerely yours,
Ryan Habegger
Instrumental Music for Children



QUEEN OF ALL SAINTS INSTRUMENTAL MUSIC REGISTRATION

Student Name(s) _____ Grade(s) _____

Parent's Name (for billing) _____

Street _____ City _____ Zip _____

Home Phone _____ E-mail Address _____

Mother's Work Phone _____ Mother's Cell Phone _____

Father's Work Phone _____ Father's Cell Phone _____

Preferred monthly statement delivery method (choose one): Mail E-mail

Would you like to make monthly payments automatically via credit card? Yes No

(If yes, there is no need to include payment with this registration form and you will be contacted to set up payments.)

Private Lessons:

- Piano
- Violin
- Cello
- Guitar
- Drums

Group Lessons:

- Flute
- Clarinet
- Alto Saxophone
- Guitar
- Trumpet
- Trombone
- Baritone Horn
- Drums

Specific instrument availability is subject to enrollment. In general, students in 4th grade and up are able to play ANY of the above instruments. We recommend at least 3rd grade for drums and guitar. Students of all ages are able to play the piano, violin, and cello. If you are not certain which instrument your child should play, please call to discuss it.

Private Lessons *Only*, Please Specify:

- Lesson Location: School Home
Lesson Length: 30 Min. 45 Min.
Lesson Frequency: Once A Week Twice A Week (Double Tuition)

If you have signed up for private lessons at school and we are unable to accommodate your child with lessons at school, would he/she be able to have home lessons? Yes No

If you have signed up for group lessons at school and there is no appropriate group for your child's level of advancement, are private lessons agreeable? Yes No

If necessary, would your child be available for an after-school lesson? Yes No

If yes, please specify all possible days and hours:

MONDAY between the hours of _____ and _____
TUESDAY between the hours of _____ and _____
WEDNESDAY between the hours of _____ and _____
THURSDAY between the hours of _____ and _____
FRIDAY between the hours of _____ and _____
SATURDAY between the hours of _____ and _____

Will your child be in Kids' Club at the time of his/her lesson? Yes No

Please indicate if your child has had instrumental music instruction elsewhere and/or you have additional comments:

*****PLEASE BE SURE TO READ AND SIGN THE REVERSE SIDE (PDF PAGE 3)**

INSTRUMENTAL MUSIC LESSON REGISTRATION AND AGREEMENT

I, the undersigned, am the parent of a child who wishes to enroll in the Instrumental Music Program (“Program”) offered through Instrumental Music for Children, Inc. (“IMC”). This document is an agreement (“Agreement”) between myself and IMC.

IMC agrees to provide independent contractor/teachers who will provide instrumental music lessons to my child. I understand that IMC is agreeing only to provide qualified music teachers who will provide music lessons to my child as stated below. I agree to hold IMC, together with its agents, managers, and employees, harmless from any claim which does not arise from its duty to provide independent contractor/teachers who are qualified to give instrumental music lessons under this Agreement. The instrumental music teachers are not employees of QAS, and the instrumental music program is not sponsored by QAS.

I understand that by signing this Agreement I am enrolling my child(ren) in the music Program for the full semester. I agree to pay IMC according to the following schedule: Music tuition for lessons at school is billed in 10 equal monthly amounts over the course of the school year and is due on the first of the month. Music tuition for lessons at home is billed in 9 equal monthly amounts over the course of the school year and is due on the first of the month. A late fee of \$5.00 will be charged for payments not received by the tenth of the month.

Each school-lesson student receives 32 lessons (one of which is the recital rehearsal) in the course of the school year. Each home-lesson student receives 29 lessons (one of which is the recital rehearsal) in the course of the school year. Private students are allowed one excused absence per semester. In order to qualify for the one excused absence for a private lesson for the semester, I understand that I must call the child’s music teacher at least 24 hours in advance of the scheduled lesson to cancel the lesson, including absences due to field trips. If my child cannot make an afternoon lesson on a minimum day, I acknowledge that I must notify the teacher 24 hours in advance in order to avoid having the lesson counted as an unexcused absence. Missed group lessons cannot be made up. In order to withdraw my child from the music Program, I understand that I must provide a two-week, advance written notice to IMC and that tuition will be assessed through the notice period whether or not the lessons are taken.

Please send this form along with your first monthly payment, (\$116 for 30-minute private lessons at school, \$174 for 45-minute private lessons at school, \$90 for group lessons, \$137 for 30-minute private lessons at home, \$205 for 45-minute private lessons at home), to IMC, P.O. Box 1934, Benicia, CA 94510, or turn it in to the school office. **Make checks payable to IMC. A registration form that is not accompanied by the first payment will be assessed the late fee for the first month, unless payments will be made by credit card.**

If my child continues in the Program in the second semester, I understand and agree that the same policies stated above apply.

(Signature)

(For Electronic Signature, please type your first and last name to indicate acknowledgement and acceptance of the above Agreement.)

(Date)